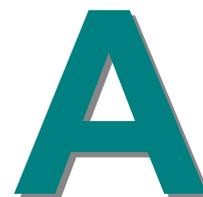




HILLINGDON
LONDON



NOTICE OF HEARING

Licensing Sub-Committee

Date: WEDNESDAY, 26 AUGUST 2020

Join Time: 9:40 AM
Start Time: 10.00 AM

Venue: VIRTUAL - LIVE ON THE COUNCIL'S YOUTUBE CHANNEL: HILLINGDON LONDON

Meeting Details: This meeting may also be broadcast live.

If this is a public hearing, the agenda is available online at www.hillingdon.gov.uk or you can use a smart phone camera and scan the code below:



Councillors on the Sub-Committee:

Martin Goddard, Chairman
Lynne Allen
Carol Melvin

IMPORTANT INFORMATION

On receipt of this notice, you **MUST** notify the Committee Clerk (contact details below) by the following date:

Friday 21 August 2020

If you don't notify you may lose your right to speak at the hearing. When notifying you must confirm:

- 1) Whether you intend to attend or to be represented by someone at the hearing;
- 2) If you consider a hearing to be unnecessary and;
- 3) Whether to request that another person attends (other than your representative) as a witness

Published: Tuesday, 11 August 2020

Contact: Luke Taylor
Tel: 01895 250 693
Email: democratic@hillington.gov.uk

Putting our residents first

Lloyd White
Head of Democratic Services
London Borough of Hillingdon,
Phase II, Civic Centre, High Street, Uxbridge, UB8 1UW

Agenda

CHAIRMAN'S ANNOUNCEMENTS

Hearing Protocol

- 1 Apologies for Absence
- 2 Declarations of interest in matters coming before this meeting
- 3 To confirm that the items of business marked Part I will be considered in Public and items marked Part II will be considered in Private
- 4 Matters that have been notified in advance or urgent

Part I - Members, Public and Press

	Title of Report / Address of application	Ward	Time	Page
5	Application for a Review of a Premises Licence: Costcutter, 24 High Street, Harefield, UB9 6BU	Harefield	10:00am	3 - 44

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Order of proceedings – review under the Licensing Act 2003

The Chairman of the Sub-Committee will open the hearing by introducing the Councillors, explaining the purpose of the proceedings and the general procedure. The Chairman will then check that there are no additions or alterations to the list of those appearing at the hearing.

**Introduction by the Council's
Regulatory Services /
Licensing Officer**

The licensing officer will introduce the report and will outline impartially the matter before the sub-committee, giving any relevant background information.

**The Applicant for the
Review**

The Chairman calls on the Applicant to present their case giving factual information about their grounds for the review application, and calls any supporters or witnesses.

**Responsible Authorities
and/or Other Parties**

Responsible Authorities who have submitted relevant representations will be invited to address the Sub-Committee. Thereafter Other Parties (e.g. Residents, Ward Councillors) who have submitted relevant representations will be invited to address the Sub-Committee

The Licence Holder

The Licence/Certificate Holder presents their case and calls any supporters or witnesses.

DISCUSSION LED BY THE SUB-COMMITTEE

The Chairman will lead the discussion. This will be a chance for all parties to provide comments on any submissions that have been made to the Sub-Committee

**Closing remarks from
each party**

The Licence Holder makes brief closing remarks on the application under question, followed by Responsible Authorities and Other Parties. The Applicant(s) makes the final closing remarks.

**Sub-committee
deliberates**

The sub-committee will remain in the room to deliberate and make their decision, with only the Legal Advisor and Clerk to the Committee remaining. All other present will be asked to leave the room. If the meeting is being broadcast, any filming will be stopped for this part.

**Chairman announces the
decision**

Parties may return to the room when asked and the Chairman announces the decision. The Chairman reminds the Licence/Certificate Holder that the decision will be sent to them in writing. There can be no further questions or statements.

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Application for a Review of a Premises Licence: Costcutter, 24 High Street, Harefield, UB9 6BU

Committee	Licensing Sub-Committee
Officer Contact	Lois King, Licensing Officer
Papers with report	<p><i>Appendix 1 - Review Application</i></p> <p><i>Appendix 2 - Representation from the Metropolitan Police</i></p> <p><i>Appendix 3 - Representation from the Licensing Authority acting as Responsible Authority</i></p> <p><i>Appendix 4 - Copy of the current Premises Licence</i></p> <p><i>Appendix 5 - Map of the area plus photos</i></p> <p><i>Appendix 6 - Remedial Letter following the visit of 8th July 2020</i></p> <p><i>Appendix 7 - Proposed conditions</i></p>
Ward name	Harefield

1.0 SUMMARY

To determine an application for a review of a Premises Licence in respect of Costcutter, 24 High Street, Harefield, UB9 6BU, pursuant to Section 51 of the Licensing Act 2003. The application to review the licence has been submitted by the London Borough of Hillingdon's Trading Standards Service. This follows the seizure of a quantity of illegal tobacco and alcohol at the premises. A copy of the application can be found in **Appendix 1**.

2.0 OPTIONS AVAILABLE TO THE SUB COMMITTEE

2.1 Under paragraph 11.19 of the revised guidance issued under section 182 of the Licensing Act 2003, the options available to the Licensing Sub Committee in Review Application are as follows:

- Modify the conditions of the premises licence (which includes adding new conditions or any alteration or omission of an existing condition), for example, by reducing the hours of opening or by requiring door supervisors at particular times;
- Exclude a licensable activity from the scope of the licence, for example, to exclude the performance of live music or playing of recorded music (where it is not within the incidental live and recorded music exemption);
- Remove the designated premises supervisor, for example, because they consider that the problems are the result of poor management;
- Suspend the licence for a period not exceeding three months; or,
- Revoke the licence.

3.0 RECOMMENDATION

It is recommended that the Licensing Sub Committee suspends the Premises Licence for a period not exceeding three months. This will enable the short comings that have led to this review being instigated to be rectified by the licence holder.

In line with the review application and representations received, it is also recommended that the conditions detailed in Appendix 6 are imposed upon the Premises Licence.

4.0 INFORMATION

- 4.1 On 27 August 2019, acting on intelligence received, officers from the London Borough of Hillingdon's Trading Standards Service, accompanied by a tobacco detection dog and handler, inspected Costcutter, 24 High Street, Harefield to establish if illegal tobacco and alcohol were being sold at the premises.
- 4.2 Illicit tobacco was found on the premises concealed in a carrier bag under the till counter. Illicit tobacco was also found concealed in the stock room at the shop. Non-duty paid Smirnoff Vodka, Glens Vodka and High Commissioner Whisky was found on the shelving display and also in the rear stock room.
- 4.3 The suspected illicit tobacco and alcohol was seized by the Trading Standards Service.
- 4.4 A total of 50 packets of illicit cigarettes (1000 cigarettes) and 35 bottles of non-duty paid spirits were found at the premises at the time of the visit.
- 4.5 On 16 June 2020, the Licensing Authority received an application to review the premises licence for Costcutter on the grounds of the prevention of crime and disorder.

5.0 CONSULTATION

- 5.1 The Responsible Authorities have been consulted on the review application in accordance with current legislation and associated guidance. A legal notice of the review was displayed at the premises for the 28 day period. A copy of the legal notice was also displayed at the Civic Centre and was placed on Hillingdon Council's website.

4.2 Closing date for representations

29 July 2020

6.0 REPRESENTATIONS

6.1

Responsible Authority	Ground for Representation	Appendix Number
Metropolitan Police	Prevention of Crime and Disorder	Appendix 2
Licensing Authority	Prevention of Crime and Disorder	Appendix 3

6.2 The Metropolitan Police Service and the Licensing Authority have both submitted representations in support of the review submitted by the Trading Standards Service. The Licensing Authority would like further conditions to be added to the existing premises licence.

7.0 BACKGROUND INFORMATION

7.1 Current Premises Licence

Records show Taranjit Kaur Tal as being the premises licence holder for Costcutter, 24 High Street, Harefield and the designated premises supervisor since 21 November 2013. The premises licence is attached as **Appendix 4**.

7.2 Description of the Premises

The premises are located in the High Street in Harefield. The business operates as an off licence and convenience store selling alcohol, soft drinks and groceries.

7.3 Licensable Activities currently authorised at the premises

Activity	Permitted
Sale of Alcohol: Consumption off the premises	✓

7.4 Licensable activity and opening hours currently authorised

	Licensable Activities	Opening Hours
Monday	08:00-23:00	Not restricted
Tuesday	08:00-23:00	Not restricted
Wednesday	08:00-23:00	Not restricted
Thursday	08:00-23:00	Not restricted
Friday	08:00-23:00	Not restricted
Saturday	08:00-23:00	Not restricted
Sunday	10:00-22:30	Not restricted

7.5 Other licensed premises nearby

Name of premises	Activities Authorised	Times Authorised
The Harefield, 41 High Street, Harefield	<p>Sale by retail of alcohol</p> <p>Provision of late night refreshment</p> <p>Provision of recorded music</p>	<p>10:00 - 23:00 Monday to Saturday 12:00 - 22:30 Sundays and Good Friday 12:00 - 15:00 & 19:00 - 23:00 Christmas Day From the start of licensed hours on New Year's Eve to the start of licensed hours on New Year's Day</p> <p>From 23:00 until 23:30</p> <p>No time restrictions</p>
Nabab Restaurant, 40 High Street, Harefield	<p>Sale by retail of alcohol</p> <p>Provision of late night refreshment</p> <p>Provision of regulated entertainment for recorded music</p>	<p>10:00 - 00:00 Weekdays 12:00 - 23:30 Sunday, Christmas Day & Good Friday</p> <p>From the start of licensed hours on New Year's Eve to the start of licensed hours on New Year's Day</p> <p>From 23:00 until 30 minutes after the terminal time for the sale of alcohol</p> <p>No time restrictions</p>
Harefield Wines, 18-20 High Street, Harefield	Sale by retail of alcohol	<p>08:00 - 23:00 Monday to Saturday 10:00 - 22:30 Sunday</p>
We Love Coffee, 14 High Street, Harefield	Sale by retail of alcohol	10:30 - 23:00 Monday - Sunday
Co-Op, Rickmansworth Road, Harefield	Sale by retail of alcohol	06:00 - 23:00 Monday to Sunday
The Kings Arms, 6 Park Lane, Harefield	Sale by retail of alcohol	<p>10:00 - 00:00 Monday to Thursday 10:00 - 01:00 Friday &</p>

	Provision of regulated entertainment for live music and recorded music	<p>Saturday 12:00 - 00:00 Sunday</p> <p>From the start of licensed hours on New Year's Eve to the start of licensed hours on New Year's Day</p> <p>Additional hour on: Friday, Saturday, Sunday & Monday at Bank Holiday weekends Thursday, Friday, Saturday, Sunday & Monday at Easter Bank Holiday weekend, Christmas Eve, Boxing Day, St Patrick's Day & St George's Day</p> <p>No time restrictions</p>
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7.6 Map and Photos of the outside of the premises

A site map of the local area and a photograph of the premises are attached as **Appendix 5**.

8.0 OFFICER'S OBSERVATIONS

8.1 On 8 July 2020 Mr Ferrer, representing the Licensing Authority, visited the premises in order to establish the level of compliance with the Licensing Act 2003 and the premises licence conditions. Several breaches were noted by Mr Ferrer at the time of the visit and a remedial letter was subsequently sent to the premises licence holder. The letter can be found at **Appendix 6**.

9.0 RELEVANT SECTIONS OF THE S182 GUIDANCE

9.1 **Paragraph 11.2** At any stage, following the grant of a premises licence or club premises certificate, a responsible authority, or any other person, may ask the licensing authority to review the licence or certificate because of a matter arising at the premises in connection with any of the four licensing objectives.

9.2 **Paragraph 11.19** Where the licensing authority considers that action under its statutory powers is appropriate, it may take any of the following steps:

- modify the conditions of the premises licence (which includes adding new conditions or any alteration or omission of an existing condition), for example, by reducing the hours of opening or by requiring door supervisors at particular times;

- exclude a licensable activity from the scope of the licence, for example, to exclude the performance of live music or playing of recorded music (where it is not within the incidental live and recorded music exemption)
- remove the designated premises supervisor, for example, because they consider that the problems are the result of poor management;
- suspend the licence for a period not exceeding three months; or,
- revoke the licence.

9.3 **Paragraph 11.23** Licensing authorities should also note that modifications of conditions and exclusions of licensable activities may be imposed either permanently or for a temporary period of up to three months. Temporary changes or suspension of the licence for up to three months could impact on the business holding the licence financially and would only be expected to be pursued as an appropriate means of promoting the licensing objectives or preventing illegal working. So, for instance, a licence could be suspended for a weekend as a means of deterring the holder from allowing the problems that gave rise to the review to happen again. However, it will always be important that any detrimental financial impact that may result from a licensing authority's decision is appropriate and proportionate to the promotion of the licensing objectives and for the prevention of illegal working in licensed premises. But where premises are found to be trading irresponsibly, the licensing authority should not hesitate, where appropriate to do so, to take tough action to tackle the problems at the premises and, where other measures are deemed insufficient, to revoke the licence.

9.4 **Paragraph 11.24** A number of reviews may arise in connection with crime that is not directly connected with licensable activities. For example, reviews may arise because of drugs problems at the premises, money laundering by criminal gangs, the sale of contraband or stolen goods, the sale of firearms, or the sexual exploitation of children. Licensing authorities do not have the power to judge the criminality or otherwise of any issue. This is a matter for the courts. The licensing authority's role when determining such a review is not therefore to establish the guilt or innocence of any individual but to ensure the promotion of the crime prevention objective.

9.5 **Paragraph 11.26** Where the licensing authority is conducting a review on the grounds that the premises have been used for criminal purposes, its role is solely to determine what steps should be taken in connection with the premises licence, for the promotion of the crime prevention objective. It is important to recognise that certain criminal activity or associated problems may be taking place or have taken place despite the best efforts of the licence holder and the staff working at the premises and despite full compliance with the conditions attached to the licence. In such circumstances, the licensing authority is still empowered to take any appropriate steps to remedy the problems. The licensing authority's duty is to take steps with a view to the promotion of the licensing objectives and the prevention of illegal working in the interests of the wider community and not those of the individual licence holder.

9.6 **Paragraph 11.27** There is certain criminal activity that may arise in connection with licensed premises which should be treated particularly seriously. These are the use of the licensed premises:

- for the illegal purchase and consumption of alcohol by minors which impacts on the health, educational attainment, employment prospects and propensity for crime of young people;

9.7 **Paragraph 11.28** It is envisaged that licensing authorities, the police and other law enforcement agencies, which are responsible authorities, will use the review procedures effectively to deter such activities and crime. Where reviews arise and the licensing authority determines that the crime prevention objective is being undermined through the premises being used to further crimes, it is expected that revocation of the licence – even in the first instance – should be seriously considered.

9.8 **Paragraph 13.10** It is important that a licensing authority should give comprehensive reasons for its decisions in anticipation of any appeals. Failure to give adequate reasons could itself give rise to grounds for an appeal. It is particularly important that reasons should also address the extent to which the decision has been made with regard to the licensing authority's statement of policy and this Guidance. Reasons should be promulgated to all the parties of any process which might give rise to an appeal under the terms of the 2003 Act.

9.9 Chapter 10 of the S182 Guidance contains information on the imposition of conditions on the Premises Licence.

10.0 RELEVANT SECTIONS OF THE COUNCIL'S LICENSING POLICY

10.1 The Committee's attention is drawn to the following, particularly relevant sections of the Hillingdon Licensing Policy:

- At paragraph 7.8: "Following the grant of a premises licence, the Metropolitan Police Service, Elected Members and/or interested parties such as local residents and Ward Councillors can apply to the Licensing Authority for a review of the licence if they consider that the Prevention of Crime and Disorder objective has not been met and are relevant."
- At paragraph 7.9: "When making decisions about an application the Licensing Sub- Committee will have regard to the Borough's Crime Prevention Strategy and any conditions attached to licences or certificates will so far as possible reflect local crime prevention strategies."
- At paragraph 17.2: "Any conditions attached to licences following relevant representations will focus on matters within the control of the Premises Licence Holder or Club Management Committees. They will address matters which have a direct impact on those living, working or engaged in normal activities in the vicinity, as well as patrons of the licensed premises. They will not be used as a means of attempting to attach responsibility to Premises Licence Holders or Club Management Committees for matters outside their reasonable control, such as anti-social behaviour once away from the premises or licensable activity."
- At any stage following the grant of a premises licence or a club premises certificate, an application for a review application can be submitted to the

Licensing Authority by a Responsible Authority, any Elected Member or an Interested Party in connection with any of the four licensing objectives.

11.0 LEGAL COMMENTS

11.1 When consideration an application for review of a Premises Licence, the Sub-Committee shall carry out its functions with a view to taking steps it considers appropriate for promoting the licensing objectives. The licensing objectives are:

- Prevention of crime and disorder
- Public safety
- Prevention of public nuisance
- Protection of children from harm

Members should note that each objective is of equal importance.

11.2 An application for review of a premises licence may be made pursuant to s.51 of the Licensing Act 2003 and is essentially governed by [Licensing Act 2003, reg.29 of the Licensing Act 2003 \(Premises licences and club premises certificates\) Regulations 2005/42](#)), [Licensing Act 2003 \(Hearings\) Regulations 2005/44](#)) and s.182 Secretary Code of Guidance.

11.3 A responsible authority, or any other person, may apply to the relevant Licensing Authority for a review of a premises licence. The applicant responsible authority may be part of the same local authority as the Licensing Authority s.53 Licensing Act 2003.

11.4 Following receipt of a review application the Licensing Authority must hold a hearing to consider it and any relevant representations. At the hearing, the Sub-committee must, having regard to the application and any relevant representations, take such of the steps following steps (if any) as it considers appropriate for the promotion of the licensing objectives:

- modify the conditions of the licence;
- exclude a licensable activity from the scope of the licence;
- remove the designated premises supervisor;
- suspend the licence for a period not exceeding three months; and/or
- revoke the licence

For this purpose, the conditions of the licence are modified if any of them are altered or omitted or any new condition is added.

11.5 The Sub-Committee must also have regard to the London Borough of Hillingdon's Statement of Licensing and the Secretary of State's Guidance issued under the Licensing Act 2003 when deciding what action, if any, to instigate. The terms of the Statement of Licensing Policy and Guidance are highly persuasive, but are not binding on the Licensing Sub- Committee.

11.6 The Sub-Committee may depart from the guidance contained in the Statement of Licensing Policy and or Guidance if it considers there are clear and justifiable reasons to do so. Full reasons must be given if this is the case.

- 11.7 Following receipt of a review application the Licensing Authority must hold a hearing to consider it and any relevant representations. Those who have made representations in respect of an application may choose to rely upon their written representations or they may attend the hearing and can be represented by any person whether that person is legally qualified or not ([reg.15 of the Licensing Act 2003 \(Hearings\) Regulations 2005/44](#)).
- 11.8 The Licensing Authority can determine its own procedure to be followed at a hearing, which should be the procedure contained within its Statement of Licensing Policy, which is made publicly available ([s.9](#) and [s.183](#); [reg.21 of the Licensing Act 2003 \(Hearings\) Regulations 2005/44](#)).
- 11.9 At the beginning of the hearing, the Licensing Authority will explain its procedure and the hearing takes the form of a discussion led by the Licensing Authority with its members being able to ask any question of any party or other person appearing at the hearing ([regs 17, 22 and 23 of the Licensing Act 2003 \(Hearings\) Regulations 2005/44](#)). Cross-examination is not permitted unless the Licensing Authority considers that the case is such that it is required ([reg.23](#)). All parties must be allowed an equal maximum period of time to make their representations and address the Licensing Authority ([reg.24](#)).
- 11.10 In considering representations, the Licensing Authority may take into account documentary or other information produced by a party in support of their position, either before the hearing or, with the consent of all other parties, at the hearing ([reg.18](#)). The Licensing Authority may exclude the public from all or part of a hearing where it considers that the public interest in excluding the public outweighs the public interest in the hearing taking place in public ([reg.14](#)).
- 11.11 The Sub-Committee can only consider matters within the application or that have been raised through relevant representations from and each application will be decided on a case by case basis.
- 11.12 Relevant representations are those that relate to the effect of the granting of the application on the promotion of the licensing objectives made by an interested party or responsible authority that have not been withdrawn and are not, in the opinion of the relevant licensing authority, frivolous, vexatious or repetitive s.51(4)(b)(i) and (ii).
- 11.13 The Sub-Committee may decide that no action is necessary if it finds that the review does not require it to take any steps necessary to promote the licensing objectives. In deciding what remedial action, if any, it should take the Sub-Committee must direct its mind to the causes or concerns which the application and representations identify.
The remedial action should generally be directed at these causes or concerns and should always ensure that any response is necessary and proportionate.
- 11.14 In deciding which of their powers to invoke, it is expected that Licensing Authorities should seek as far as is possible to identify the cause/s of the concerns the representations have identified. Any remedial action should be directed at these causes and should be no more than an appropriate and proportionate response ([s.182 of the Guidance at 11.20](#)).

- 11.15 The provisions of the Act should not be used for punishment. A decision should be made in order to protect the licensing objectives.
- 11.16 Members are referred to the Secretary of State's Guidance on conditions, specifically paragraph 1.16 and chapter 10 which state that licensing conditions should be practical and enforceable, tailored to the size, type, location and characteristics and activities taking place at the premises. Conditions should be determined on a case by case basis and standardised conditions which ignore these individual aspects should be avoided. Conditions will not be necessary if they duplicate a current statutory requirement. Licensing Authorities should therefore ensure that any conditions they impose are only those which are appropriate for the promotion of the licensing objectives.
- 11.17 Conditions should also be determined on a case by case basis and standardised conditions which ignore these individual aspects should be avoided. Conditions will not be necessary if they duplicate a current statutory requirement. Licensing Authorities should therefore ensure that any conditions they impose are only those which are appropriate for the promotion of the licensing objectives.
- 11.18 Breach of a condition in a licence carries criminal sanctions. Conditions must therefore be clear and precise in their terms, not just clear to those having specialised knowledge of licensing, such as the local authority or the manager of the premises, but also to the independent bystander who may have no knowledge of licensing at all - [Crawley BC v Attenborough \[2006\] EWHC 1278 \(Admin\); \(2006\)](#).
- 11.19 The Sub-Committee must ensure that all licensing decisions have:
- A direct relationship to the promotion of one or more of the four licensing objectives
 - regard to the Council's statement of licensing policy
 - regard to the Secretary of State guidance
 - there must not be a blanket policy to the extent that it is applied so rigidly that an exercise of discretion in each individual case is precluded.
- 11.20 Where a decision is made that is contrary to or a departure from the statement of licensing policy and the guidance, that decision must clearly state on what basis a decision was made to depart from the policy or guidance.
- 11.21 The Sub-Committee must consider the application on its own individual merits and take into account all relevant matters then determine the application by taking the steps it considers appropriate and proportionate to promote the licensing objectives.
- 11.22 Where the licensing authority is conducting a review on the grounds that the premises have been used for criminal purposes, its role is solely to determine what steps should be taken in connection with the premises licence, for the promotion of the crime prevention objective.

It is important to recognise that certain criminal activity or associated problems may be taking place or have taken place despite the best efforts of the licence holder and the staff working at the premises and despite full compliance with the conditions attached to the licence. In such circumstances, the licensing authority is still empowered to take any appropriate steps to remedy the problems.

- 11.23 The Sub-Committee has a duty under section 17 Crime and Disorder Act 1998 when making its decision to do all it can to prevent crime and disorder in the Borough. Licensing authorities do not have the power to judge the criminality or otherwise of any issue. This is a matter for the courts. The licensing authority's role when determining such a review is not therefore to establish the guilt or innocence of any individual but to ensure the promotion of the crime prevention objective. Reviews are part of the regulatory process introduced by the 2003 Act and they are not part of criminal law and procedure. There is, therefore, no reason why representations giving rise to a review of a premises licence need be delayed pending the outcome of any criminal proceedings.
- 11.24 Where the Sub-Committee determines an application for review it must provide written notice and reasons for its decision.
- 11.25 The Council in its capacity as Licensing Authority has a duty to have regard to its public sector equality duty under section 149 of the Equality Act 2010. In summary, section 149 provides that a Public Authority must, in the exercise of its functions have due regard to the need to:
- i. eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by or under this Act;
 - ii. advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it; and
 - iii. foster good relations between persons who share a relevant protected characteristic and persons who do not share it.
- 10.26 Section 149(7) of the Equality Act 2010 defines nine relevant protected characteristics examples are; race, sex, age, disability and religious beliefs.
- 10.27 The licence holder, applicant for review or any party that made relevant representations have the right to appeal the decision of the Licensing Sub-Committee to the Magistrates' Court within a period of 21 days beginning with the day on which the applicant was notified in writing by the Licensing Authority of its decision.
- 10.28 An appeal against the final review decision may be made to a magistrates' court within 21 days of the appellant being notified of the licensing authority's determination on the review. An appeal may be made by the premises licence holder, the chief officer of police and/or any other person who made relevant representations.
- 10.29 A record of the proceedings must be kept by the Licensing Authority for a period of six years from the date of the determination or, where an appeal is brought, six years from the disposal of the appeal ([reg.30 of the Licensing Act 2003 \(Hearings\) Regulations 2005/44](#)).
- 10.30 Depending on the type of application, the Licensing Authority must make its determination at the conclusion of the hearing or within five working days of the conclusion of the hearing ([reg.26](#)).

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Licensing Act 2003
Sections 51 and 87



HILLINGDON
LONDON

Application for the review of a premises licence or club premises certificate under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I King-Yip Cheung, Senior Trading Standards Officer

apply for the review of a premises licence under section 51 of the Licensing Act 2003 for the premises described in Part 1 below (delete as applicable)

Part 1 – Premises or club premises details

Postal address of premises or, if none, ordnance survey map reference or description

Costcutter
24 High Street
Harefield
UB9 6BU

Post town
Harefield

Post code (if known)
UB9 6BU

Name of premises licence holder or club holding club premises certificate (if known)

Taranjit Kaur Tal

Number of premises licence or club premises certificate (if known)

484/05

Part 2 - Applicant details

I am

Please tick ✓ yes

1) an individual, body or business which is not a responsible authority (please read guidance note 1, and complete (A) or (B) below)

2) a responsible authority (please complete (C) below)

3) a member of the club to which this application relates
(please complete (A) below)

(A) DETAILS OF INDIVIDUAL APPLICANT (fill in as applicable)

Please tick ✓ yes

Mr Mrs Miss Ms Other title
(for example, Rev)

Surname

First names

I am 18 years old or over

Please tick ✓ yes

**Current postal
address if
different from
premises
address**

Post town

Post Code

Daytime contact telephone number

**E-mail address
(optional)**

(B) DETAILS OF OTHER APPLICANT

Name and address

Telephone number (if any)

E-mail address (optional)

(C) DETAILS OF RESPONSIBLE AUTHORITY APPLICANT

Name and address King-Yip Cheung Senior Trading Standards Officer Civic Centre (2E/07) High Street Uxbridge UB8 1UW
Telephone number (if any)
E-mail address (optional) kcheung@hillingdon.gov.uk

This application to review relates to the following licensing objective(s)

- Please tick one or more boxes ✓
- | | |
|---|-------------------------------------|
| 1) the prevention of crime and disorder | <input checked="" type="checkbox"/> |
| 2) public safety | <input type="checkbox"/> |
| 3) the prevention of public nuisance | <input type="checkbox"/> |
| 4) the protection of children from harm | <input type="checkbox"/> |

Please state the ground(s) for review (please read guidance note 2)

This application to review relates to the business trading as Costcutter, 24 High Street, Harefield, UB9 6BU. The business is owned by a company Harefield Food & Wine Limited (Company Number: 08502403) incorporated on 24 April 2013.

The Director of the business is Mrs Taranjit Kaur Tal. She is also the Designated Premises Supervisor and the Premises Licence Holder for the business. She has a personal licence issued by the London Borough of Hounslow, number 2043. Mrs Tal currently trades under licence number LBH484/05, granted by the London Borough of Hillingdon to permit the sale of alcohol at the above premises since 2013.

This application is submitted under the **Licensing objective; the prevention of crime and disorder**. It is believed that the business has contravened the following trading standards legislation: the Trade Marks Act 1994 (possession of counterfeit tobacco); the Consumer Protection from Unfair Trading Regulations 2008 (possession of non duty paid alcohol and tobacco); the Tobacco and Related Products Regulations 2016 (possession of tobacco containing health warnings in languages other than English); and the Standardised Packaging of Tobacco Products Regulations 2015 (possession of tobacco not in standardised packaging).

Also, **Section 182 Guidance under the Licensing Act 2003 paragraph 11.27**, states that: *'There is certain criminal activity that may arise in connection with licensed premises which should be treated particularly seriously. These are the use of licensed premises for the sale or storage of smuggled tobacco and alcohol'*.

On 27 August 2019, acting on intelligence received, Trading Standards Officers inspected the premises of Costcutter, 24 High Street, Harefield in order to establish if illegal tobacco and alcohol was being sold.

A quantity of illegal tobacco and alcohol were found concealed on the premises. These were seized by Trading Standards Officers. As a result of this inspection, breaches of the aforementioned legislation has been recorded.

The Trading Standards Service believes that this indicates a complete disregard of the law which raises questions as to how the business is managed.

In the circumstances, the Trading Standards Service feels that it would be a proportionate response to request the review of the premises licence. The Trading Standards Service recommends that the premises licence is suspended for a period of three months to allow the owner to bring his business into compliance.

The Trading Standards Service would also like the Licensing Sub-Committee to consider adding the following conditions to the premises licence:

- All alcohol and tobacco products will be purchased from established and bona fide VAT registered traders who provide receipts and invoices;
- Invoices for all stock will be kept on file for a minimum of 12 months and will be made available to police officers, HMRC officers, and authorised local authority officers (including Trading Standards Officers) upon request.

RESPONSIBLE AUTHORITY: section 13 (4) of the Licensing Act 2003 and Regulation 7 of the Licensing Act 2003 (Premises Licenses and Club Premises Certificates) Regulations 2005 makes a local weights and measures authority a Responsible Authority for the purposes of the legislation. The London Borough of Hillingdon is a local weights and measures authority and that function is carried out by the Trading Standards Service.

Please provide as much information as possible to support the application (please read guidance note 3)

The Trading Standards Service received information that the business "Costcutter" were supplying illicit tobacco. In order to investigate this allegation, on 27 August 2019, Costcutter was subject to an enforcement visit by officers of the Trading Standards Service. Also present was a tobacco detection dog (with handler) from B.W.Y. Canine to identify any illicit tobacco that might be stored at the premises.

Illicit tobacco was found on the retail premises concealed in a carrier bag under the till counter. There was also illicit tobacco concealed in the stock room of the shop. Non duty paid Smirnoff Vodka, Glens Vodka and High Commissioner Whisky was found on the shelf display and also in the rear stock room of the shop.

All suspected illicit tobacco and alcohol was seized by Trading Standards. Samples of the seized products were submitted to their respective brand representatives to confirm whether the goods were genuine, counterfeit or non duty paid. Some tobacco products were found to be genuine and legal. These were returned to the business.

The following illegal products were found contained in a black plastic bag located under the counter by the till.

Product description	Number of packs (quantity of cigarettes)	Status
Marlboro White (20 pack)	4 (80)	Counterfeit / non-plain packaging
Marlboro Gold (20 pack)	4 (80)	Counterfeit
B&H Switch Blue (20 pack)	2 (40)	Non-plain packaging
L&M Link (20 pack)	4 (80)	Non-plain packaging
TOTAL	14 (280)	

The following illegal products were found contained in a Tesco plastic bag located in the rear red door store room.

Product description	Number of packs (quantity of cigarettes)	Status
Marlboro White (20 pack)	12 (240)	Counterfeit / non-plain packaging
Marlboro Gold (20 pack)	8 (160)	Counterfeit
B&H Switch Blue (20 pack)	6 (120)	Non-plain packaging
L&M Link (20 pack)	10 (200)	Non-plain packaging
TOTAL	36 (720)	

The following illegal products were found on the shelf behind the counter.

Product description	Number of bottles	Status
70 cl High commissioner whisky	4	Non-duty paid
1 Litre High commissioner whisky	3	Non-duty paid
1 Litre Glens Vodka	5	Non-duty paid
1 Litre Smirnoff No. 21 Vodka	4	Non-duty paid
70 cl Smirnoff No. 21 Vodka	4	Non-duty paid
TOTAL	20	

The following illegal products were found in the rear red door store room.

Product description	Number of bottles	Status
1 Litre Glens Vodka	6	Non-duty paid
1 Litre Smirnoff No. 21 Vodka	5	Non-duty paid
1 High Commissioner whisky	3	Non-duty paid
TOTAL	14	

It should be noted the Marlboro and L&M Link tobacco samples were submitted to Marks & Clerk Solicitors the brand representative for these tobacco brands. The Trading Standards Service still await confirmation from Marks & Clerk Solicitors that the tobacco is counterfeit and, or non duty paid / non-plain packaging. However, it is clear the Marlboro White and Marlboro Gold is counterfeit as all the packets have the same serial number printed on the packaging. Genuine product has different serial numbers on each pack. Also it is evident the L&M Link tobacco is in non-plain packaging, and has non English health warnings, and non duty paid.

Marlboro White cigarettes - Counterfeit as all seized 16 packs have the same serial number.



Marlboro Gold cigarettes - Counterfeit as all seized 12 packs have the same serial number.



8 packets B&H Switch Blue and 14 packets L&M Link cigarettes all seized - B&H Switch Blue non-plain packaging and intended for sale in Nigeria; L&M Link non-plain packaging, non duty paid and non English health warnings.



Total quantity of illicit products seized

50 packets of cigarettes
34 Bottles of Alcohol

Also attached to this application are photographs taken during the inspection of the premises and the seized products.









Licensing Act 2003
Sections 51 and 87

Please tick ✓ yes

Have you made an application for review relating to the premises before

If yes please state the date of that application

Day Month Year

--	--	--	--	--	--	--	--	--	--

If you have made representations before relating to the premises please state what they were and when you made them

Please tick ✓ yes

- I have sent copies of this form and enclosures to the responsible authorities and the premises licence holder or club holding the club premises certificate, as appropriate
- I understand that if I do not comply with the above requirements my application will be rejected

IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

Part 3 – Signatures (please read guidance note 4)

Signature of applicant or applicant’s solicitor or other duly authorised agent (please read guidance note 5). **If signing on behalf of the applicant please state in what capacity.**

Signature

.....

Date 10 June 2020

.....

Capacity Senior Trading Standards Officer

.....

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 6)	
Post town	Post Code
Telephone number (if any)	
If you would prefer us to correspond with you using an e-mail address your e-mail address (optional)	

Notes for Guidance

1. A responsible authority includes the local police, fire and rescue authority and other statutory bodies which exercise specific functions in the local area.
2. The ground(s) for review must be based on one of the licensing objectives.
3. Please list any additional information or details for example dates of problems which are included in the grounds for review if available.
4. The application form must be signed.
5. An applicant’s agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
6. This is the address which we shall use to correspond with you about this application.



**METROPOLITAN
POLICE**

TOTAL POLICING

The Licensing Officer
Licensing services
Civic Centre
Uxbridge
UB8 1UW

Hillingdon Borough
Licensing Dept.
Uxbridge Police Station
1 Warwick Place
Uxbridge
UB8 1PG.

Telephone: 020 8246 1933
Email: Licensing-xh@met.police.uk

Date: 28/07/2020

You're Ref: **Costcutter, 24 High Street,
Harefield, UB9 6BU.**

Re: 'Review of a premises licence'

Police would like to make the following representations in support of Trading Standards review of the premises licence of Costcutter, 24 High Street, Harefield, UB9 6BU.

The Metropolitan Police Service is supporting this review in line with the licensing objectives and in particular the prevention of crime and disorder. Police licensing received the application for the review of the premises licence which contained Trading Standards grounds for review.

On the 27th August 2019 Trading Standards Officers accompanied by a tobacco detection dog inspected the premises. A quantity of illegal tobacco was found concealed on the premises and a quantity of illegal alcohol was found on the display shelf behind the counter and in the store room. Trading Standards Officers seized these items.

It is clear the premises licence holder has neglected to observe the prevention of crime and disorder licensing objective. Although Hillingdon Police Licensing Team were not present at Costcutter on 27th August 2019 when goods were found and seized, we would like to support Trading Standards in their review of the premises licence.

***PC Amy Kalinowski
Police Licensing Officer
Hillingdon Borough.***

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HILLINGDON
LONDON

Mrs. Lois King
Principal Licensing Officer
The Licensing Service
London Borough of Hillingdon
Civic Centre
High Street
Uxbridge
UB8 1UW

Our reference: LBH/DF/484/05

E-MAIL ONLY

Date: 10th July 2020

Dear Mrs. King,

LICENSING ACT 2003
COSTCUTTER, 24 HIGH STREET, HAREFIELD UB9 6BU

I am writing to you as the Officer duly authorised to make representations on behalf of the Licensing Authority. This representation relates to the application for a Review of the above premises licence submitted by the Trading Standards Service.

The Licensing Authority support the Trading Standards application for the Review on the grounds of the 'Prevention of Crime and Disorder' licensing objective.

I carried out a licensing inspection at the premises on 8th July 2020 at 12:10 hours. A number of issues were detected in relation to the Licensing Act 2003 and the promotion of the licensing objectives. I have detailed these below:

1. The full premises licence could not be produced.
2. The licence summary and the Section 57 Custody Notice, in my view, were not displayed in a prominent position.
3. The Age Verification Policy at the premises requires clarification.
4. Mr Tal was unfamiliar with the workings of the CCTV system and 2 cameras were not in working order.
5. Mr. Tal stated that the premises did not have an incident log book at the premises.

In relation to issue 3, during my inspection I noted that there was inconsistency with the signage displayed relating to Age Verification. For example, signage above the counter stated it was 'Challenge 25' whilst other signage displayed inside advised it was 'Challenge 21'.

It should be noted that issues 4 and 5 are not requirements set out as specific conditions of the premises licence, however, we would expect a responsible operator to have these measures in place to fully promote the 'Prevention of Crime and Disorder', licensing objective. Indeed, the current premises licence, 484/05, is

Licensing Service

Residents Services

T.01895 277 753 F.01895 250011

dferrer@hillington.gov.uk

London Borough of Hillingdon,
3S/08, Civic Centre, High Street, Uxbridge, UB8 1UW

www.hillingdon.gov.uk

silent on matters concerning CCTV and an incident log book. Following, the Trading Standards inspection and my visit I would advise that it would be appropriate for relevant conditions dealing with matters 3 to 5, above, to be attached to the premises licence. For example, the following conditions may wish to be considered:

1. A challenge 25 policy will be in force, where any person looking under the age of 25 shall be asked to prove their age when attempting to purchase alcohol and signs to this effect will be displayed at the premises.
2. The premises shall install and maintain a comprehensive CCTV system . All entry and exit points will be covered enabling frontal identification of every person entering in any light condition. The CCTV system shall continually record whilst the premises is open for licensable activities and during all times when customers remain on the premises. All recordings shall be stored for a minimum period of 31 days with date and time stamping. Viewing of recordings shall be made available immediately upon the request of Police or authorised officer throughout the entire 31 day period.
3. A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises is open. This staff member must be able to provide a Police or authorised council officer copies of recent CCTV images or data with the absolute minimum of delay when requested.
4. An incident log shall be kept at the premises and made available on request to an authorised officer of the Council or the Police. It will record the following:
 - (a) all crimes reported to the venue
 - (b) any complaints received concerning crime and disorder
 - (c) any incidents of disorder
 - (d) any faults in the CCTV system,
 - (e) any refusal of the sale of alcohol
 - (f) any visit by a relevant authority or emergency service.

I have included my letter dated 9th July 2020 which was sent to the premises licence holder and Designated Premises Supervisor, Mrs Taranjit Kaur Tal. A copy of this letter has also been sent to the premises.

If required, I am happy to be present at a hearing to verbally deliver my representation and also to answer any queries from the Licensing Sub-Committee.

If you have any queries regarding this matter, then please feel free to contact me

Yours sincerely,

Daniel Ferrer
Licensing Team Manager

LICENSING ACT 2003
Section 24



HILLINGDON
 LONDON

PREMISES LICENCE

Ref:

LBH/6683/IM

Premises Licence Number:

484/05

This Premises Licence has been issued by Stephanie Waterford on behalf of the Licensing Authority, London Borough of Hillingdon, Civic Centre, High Street, Uxbridge, UB8 1UW

Signature:

Date: 21 November 2013

Part 1 – Premises Details

Postal Address of Premises or, if none, Ordnance Survey map reference or description -

Costcutter
 24 High Street

Post Town - Harefield

Postcode – UB9 6BU

Telephone number – 01895 824142

Where the licence is time limited, the dates -

N/A

Licensable activities authorised by the licence -

Sale by retail of alcohol

The times the licence authorises the carrying out of licensable activities –

Monday to Saturday 08.00 hours to 23.00 hours
 Sunday 10.00 hours to 22.30 hours
 Good Friday 08.00 hours to 22.30 hours
 Christmas Day 12.00 hours to 15.00 hours and 19.00 hours to 22.30 hours

The opening hours of the premises -

Not restricted

Where the licence authorises supplies of alcohol whether these are on and/or off supplies -

Off supplies only

Part 2

Name, (registered) address, telephone number and e-mail (where relevant) of holder of Premises Licence -

Taranjit Kaur Tal

Registered number of holder, for example company number, charity number (where applicable) -

Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol –

Taranjit Kaur Tal

Personal Licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol –

2043 at LB Hounslow

Annex 1 – Mandatory Conditions

ALCOHOL

1. No sale / supply of alcohol shall be made when there is no Designated Premises Supervisor in respect of the Premises Licence.
2. No sale / supply of alcohol shall be made when the Designated Premises Supervisor does not hold a Personal Licence or when his / her Personal Licence is suspended.
3. Every sale / supply of alcohol under the Premises Licence shall be made, or authorised by a person who holds a Personal Licence.

Annex 2– Conditions consistent with the operating Schedule

GENERAL

The premises licence holder shall ensure that alcohol shall not be sold in an open container or be consumed in the licensed premises.

Annex 3 – Conditions attached after a hearing by the licensing authority

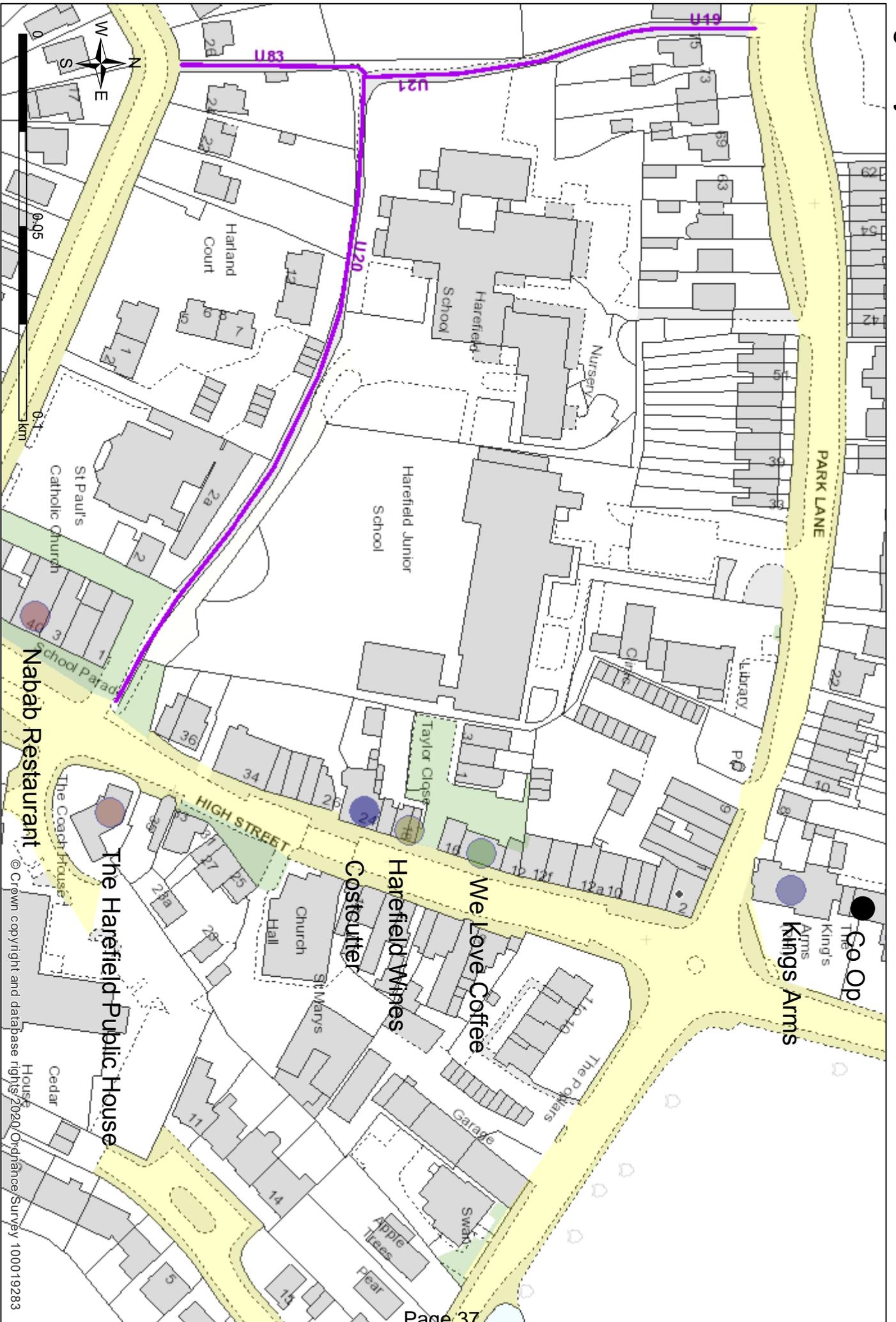
N/A

Annex 4 – Plans

Spar,24 High Street, Harefield

Licensing Services Registered Plan Number 535/05

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Costcutter

Cash Machine

Costcutter

FP Pay Point

Proud to be local

Costcutter

Harefield



Costcutter

Costcutter

Costcutter

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a week
Monday - Sunday
6:00am - 11:00pm
10
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ADMINISTRATORS
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We also operate a "Truly and Socially Good" premises (PUB) and
more. We rely solely on donations from local businesses and
When we do receive cash donations from public is welcomed.

Contact us for more info
www.hillingdoncrisis.org
0189772514

LEGAL NOTICE

LONDON BOROUGH OF HILLINGDON
LICENSING ACT 2003

APPLICATION FOR REVIEW OF PREMISES LICENCE

An application for a review of the premises licence has been received
for the following premises:-

Costcutter
24 High Street
Harefield
UB9 6BU

The review has been requested on the following grounds:-

- Prevention of Crime and Disorder

Details of the application can be viewed on the council's website www.hillingdon.gov.uk
or by contacting the Licensing Service on 01895 277433.

**Anyone wishing to make representations in support of the application
must notify the Licensing Service, Civic Centre, Uxbridge, UB8 1UW in
writing by**

29 July 2020

Note:

a) Copies of representations are sent to the applicant and the original letters are kept on
file, which is open to scrutiny by members of the public, press and/or the broadcasting
media. Persons making representations in respect of the review of a licence must be
prepared to attend in person at a hearing before a committee of the Council.

b) This notice must be kept exhibited for not less than 28 days.

c) It is an offence to knowingly or recklessly make a false statement in connection with an
application with a maximum fine on conviction of £5,000

NEW MYBLU.
HANDY AND EASY
FOR YOU.

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HILLINGDON

LONDON

Taranjit Kaur Tal
44 Summerwood Road
Isleworth
Middlesex
TW7 7QD

Our reference: LBH/DF/484/05

Date: 9th July 2020

Dear Mrs. Tal,

LICENSING ACT 2003
COSTCUTTER, 24 HIGH STREET, HAREFIELD UB9 6BU

I write to you in relation to my licensing inspection that was carried out at the above premises on Wednesday 8th July 2020 at 12:10 hours. I met with your bother in law, Mr. Pal Singh Tal who was behind the counter and confirmed he was in charge.

A number of issues were detected in relation to the Licensing Act 2003 and I have detailed these below:

1. The full premises licence could not be produced.
2. The licence summary and the Section 57 Custody Notice, in my view, were not displayed in a prominent position.
3. The Age Verification Policy at the premises requires clarification.
4. Mr Tal was unfamiliar with the workings of the CCTV system and 2 cameras were not in working order.
5. Mr. Tal stated that the premises did not have an incident log book at the premises.

In relation to issue 1 and 2, above, these matters have been brought to your attention so that you can fully comply with the requirements set out in Section 57 of the Licensing Act 2003. Please ensure that the full premises licence is kept at the premises so it can be produced to an authorised officer for examination. In addition, I would advise for the licence summary and Section 57 Custody Notice to be moved to a more prominent position.

In regards to issue 3, above, it is Mandatory condition of your premises licence that states;

Licensing Service
Residents Services
T.01895 277 753
dferrer@hillington.gov.uk
London Borough of Hillingdon,
3S/08, Civic Centre, High Street, Uxbridge, UB8 1UW
www.hillingdon.gov.uk

"The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol."

Whilst carrying out my inspection, I noted that there was signage behind the counter stating there was a 'Challenge 25' policy in force. However, at the alcohol chiller cabinet and the entrance/exit there was 'Challenge 21' signage displayed. Mr. Tal confirmed that the premises was operating a 'Challenge 25' policy. I would advise that steps to be taken to make signage consistent so customers and authorities are in no doubt of the position.

In regards to issues 4 and 5, you do not have specific conditions attached to your premises licence that make these issues legal obligations, however, I would advise you to address these concerns so as to fully promote the relevant licensing objective of the 'Prevention of Crime & Disorder'.

Therefore, could you please make the necessary arrangements to comply with the requirements of the Licensing Act 2003 and to take appropriate steps to fully promote the licensing objectives. Further licensing visits may follow to ensure compliance.

If you have any queries regarding this matter, then please feel free to contact me.

Yours sincerely,

Daniel Ferrer
Licensing Team Manager

Appendix 7 - Proposed conditions

Prevention of Crime and Disorder

1. All alcohol and tobacco products will be purchased from established and bona fide VAT registered traders who provide receipts and invoices.
2. Invoices for all stock will be kept on file for a minimum of 12 months and will be made available to Police Officers, HMRC Officers and authorised local authority officers (including Trading Standards Officers) upon request.
3. The premises shall install and maintain a comprehensive CCTV system. All entry and exit points will be covered enabling frontal identification of every person entering in any light condition. The CCTV system shall continually record whilst the premises is open for licensable activities and during all times when customers remain on the premises. All recordings shall be stored for a minimum period of 31 days with date and time stamping. Viewing of recordings shall be made available immediately upon the request of Police or authorised officer throughout the entire 31 day period.
4. A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises is open. This staff member must be able to provide a Police or authorised council officer copies of recent CCTV images or data with the absolute minimum of delay when requested.
5. An incident log shall be kept at the premises and made available on request to an authorised officer of the Council or the Police. It will record the following:
 - (a) All crimes reported to the venue
 - (b) Any complaints received relating to crime and disorder
 - (c) Any incidents of disorder
 - (d) Any faults of the CCTV system
 - (e) Any refusal of the sale of alcohol
 - (f) Any visit by a relevant authority or emergency service

The Protection of Children from Harm

1. A challenge 25 policy will be in force, where any person looking under the age of 25 shall be asked to prove their age when attempting to purchase alcohol and signs to this effect will be displayed at the premises.

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